#### Step 1:

Company admin & User will receive the below email when they're added into the MESC portal. Please click on the link for user registration.



### Step 2:

Please fill the registration details click on submit to register the user in CIPM portal.



### Step 3:

After registration user will receive below email for user verification and activation in CIPM portal.



#### Step 4:

Please create a strong password for your account to complete the activation and registration process.

<	Activate Account dev.account.shell.com	< :
	Activate account	r
Yo dsmukunda2 Password *	u are activating your ac 2@gmail.com for Shell G	count Əlobal Service.
Password		S.
Your password must l number	e at least: • 8 characters • 1	uppercase • 1
B	L.	
	Activate	
By selecting 'A notices and <u>Ter</u>	ctivate' you are agreein ms and conditions.	g to the <u>Privacy</u>
		2
		Privacy - Terms

### Step 5:

Clear your browser cookies by pressing ctrl + shift + del keys. Select the time range to All from the dropdown and check the cookies and other site data & Cached images and files then click on clear button.

ime	range	
All	time	~
	Browsing history 2 items. Includes autocom	pletions in the address bar.
	Download history None	
~	Cookies and other site From 9 sites. Signs you out	e data t of most sites.
<b>~</b>	Cached images and fil Frees up less than 319 MB.	<b>es</b> Some sites may load more
lear	browsing data for Internet	Explorer mode
his v UDH levic	vill clear your data across all IARSHAN.SK@shell.com. To e only, <u>sign out first</u> .	your synced devices signed in to clear browsing data from this
	Clear now	Cancel

#### Step 6:

Once registered please click on Username/Password.



### Step 7:

Enter the credentials to login in to the MESC application.

👻 🧿 Sign in	× +			
$\leftrightarrow$ $\rightarrow$ G $=$ d	lev.account.shell.com/authorize?redire	ect_uri=https://www.mesc-uat.shell.com/Account/CIPMLogi	n&client_id=rm6wse	sf4xswkqppksbwnje48e5 🔇
<b>(</b> )				
		Welcome		
		Email address *		
		Email address		
		Password *		
		Password	Ø	
		Sign in		
		Forgot password?		

### Step 8:

Upon sign in, an email with a 6 digit OTP will be sent to the user email. After entering the OTP click on submit.

✓			- 0	
$\leftrightarrow$ $\rightarrow$ C $\stackrel{\bullet}{::}$ dev.account.shell.com/two-factor-auther	ntication?client_id=rm6wsesf4xswkqppksbwnje48e5wntwf&environment_ic	l=ae3qfyuxe7pqtyp6dd9w8z 🗞	☆ 🔒 Incognito	
<b>(</b>				×
	2-step verification			
	A verification code has been sent.			
	An email with a 6-digit code has been sent to s*********k@gmail.com. Enter the code below to proceed.			
	Verification code *			
	Verification code			
	Request a new verification code after 116 seconds.			
	Submit		_	
			Priv	e acy - 1

### Step 9:

After the otp verification user will be redirected to MESC application home page.

$\leftrightarrow$ $\rightarrow$ C $\ddagger$ mesc-uat.	shell.com					\$	🔒 Incognito
MESC Portal	Start What's New MESC Manual	Inspsc Group Codes (UNSPSCG	C)NewslettersContacts	Velcome sudhars	hansk@gmail.com (IT Supp	ort) Change Password   Add To F	avorites   Help   Logout
Home							📌 Add To Favorites
MESC 15A-SI Units (Feb 2024) MESC 15A-USC Units (Feb 2024) Previous Versions	Search the catalogue Word:		90		Create a report MESC From:		Validate
MESC 15 -SI Units (February 2023) MESC 15 -USC Units (February 2023)	or MESC: or		<u>ao</u>	Or	Io (optional): Number of Items: Skip attributes without values:		
MESC 14E - SI Units (February 2022) MESC 14E - USC Units (February 2022)	Description Keyword: or Select a method		<u>90</u>		Oshort report Go Clear Other Reporting	Full buy description report Select the desired report	ao
MESC 14D - SI Units (February 2021)	Administrative Tasks				Functionality:		
MESC 14D - USC Units (February 2021) MESC 14C - SI Units (December 2019)	Company Management     Option to manage company Information, company license linking       License Data     Option to manage master license data       Management     Menagement       MESSC Version     Option to manage MESC Version releases						
MESC 14C - USC Units (December 2019) MESC 14B - SI Units(December 2018) MESC 14B - US Units(December 2018)	- whogeners						